CALL FOR NOMINATIONS
ELECTION OF BOARD OF MANAGEMENT MEMBERS

Collingwood Downtown Business Improvement Area (BIA)

The Collingwood Downtown Business Improvement Area (BIA) Board of Management is the group of business and property owners which are established to oversee the improvement, beautification and maintenance of the municipally-owned land, buildings and structures in the area beyond that provided at the expense of the municipality generally; and to promote the area as a business or shopping area. The term of office is four years, until 2030, concurrent with newly elected Municipal Council. The Board consists of one Council appointed representative and eight members of the Business Improvement Area.

An extensive time commitment is involved as a board member and the respective roles on the various sub-committees. Currently, the board meets monthly on the second Thursday of the month at 7:30 a.m. Once the new Board is established, they can determine a revised meeting schedule and sub-committee structure as deemed appropriate by the Board and/or membership as required.

To be eligible to sit on this board, you must be:

A. **The assessed owner, as listed on the last returned assessment roll, with respect to rateable property in the area that is in a prescribed business property class; or**
B. **A tenant of a property as described above; or**
C. **A nominee of (A) or (B).**

RE: (C) - A letter from the eligible member confirming this nomination must accompany the Nomination Form

It is important that the Board of Management has representation from all areas of the downtown core, as well as all sectors of business and property owners. We encourage all members to give consideration to allowing their name to stand as a director.

Once nominations are closed at 4:30 p.m. on November 19, an election (if required) by written ballot will be held and the names of the successful candidates will be forwarded for approval and appointment by the Council of the Town of Collingwood.

Click here for a nomination form. If you wish to be nominated for a Director position on the Collingwood Downtown Board of Management, please complete this form and return it to BIA General Manager, Susan Nicholson, at the BIA office (105 Hurontario Street) by not later than:

Thursday, November 19 - by 4:30 p.m.

If an election is required, all candidates will be provided an opportunity to submit campaign material (size not larger than one 8.5" X 11") that will be posted on the BIA website to allow the members to learn more about each candidate*. (This does not prohibit candidates from conducting their own personal campaigning).* The ballot will list the names of the nominees and their respective business/property.

If you have any questions, or would like further information, please contact Susan Nicholson, BIA General Manager at (705)445-5595 or snicholson@collingwooddowntown.com.

Collingwood
DOWNTOWN BUSINESS IMPROVEMENT AREA

- NOMINATION PAPER –

Collingwood Downtown Business Improvement Area (BIA)

BIA BOARD DIRECTOR

NAME OF NOMINEE

Last Name: _____ First name: _____

NOMINEE's QUALIFYING ADDRESS WITHIN THE BIA

Street No. and Name: _____

NAME OF BUSINESS (if applicable): _____

MAILING ADDRESS: _____

EMAIL ADDRESS: _____

PHONE NUMBER: _____

I, _____, the nominee mentioned in this nomination paper, declare that I am presently qualified to be elected and to be a director of the Downtown Collingwood Business Improvement Area Board, for which I am nominated.

Declared before me, at the Town of Collingwood,

In the County of Simcoe

This _____ day of _____, 20____

_____ _____

Signature of Witness Signature of Nominee

TO BE FILED IN PERSON, WITH THE BIA OFFICE, 105 HURONTARIO ST, COLLINGWOOD
NOMINATION DEADLINE – November 19, 2026 at 4:30 p.m.

Office Use – Date Filed: _____